ECELS Indoor Air Quality Self-Learning Module
Self-Assessment Questions

Directions: Please respond to the following questions. If more than one staff member is completing this module at the same time, it is acceptable to discuss this Self-Assessment, but each person should submit the Self-Assessment separately.

Refer to the Teacher’s Classroom Checklist (Self-Learning Module Section 3 Checklists and Problem-Solving) and the second checklist used to inspect your facility to address any issue(s) that need correction. Complete the following questions:

1. Based on the Teacher’s Classroom Checklist, list one issue that needs correction:

   ____________________________________________________________________________
   Location ______________________________________________________________________

2. Describe your Action Plan for the first issue described in the previous question.
   The solution to the issue identified is:  ____________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________
   Person Responsible: __________________________________________ Title________________
   Target Date for Correction of Issue: _____________________________________________

3. Based on the Teacher’s Classroom Checklist, list a second issue that needs correction.

   ____________________________________________________________________________
   Location ______________________________________________________________________

4. Describe your Action Plan for the second issue described in the previous question.
   The solution to the issue identified is:  ____________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________
   Person Responsible: __________________________________________ Title________________
   Target Date for Correction of Issue: _____________________________________________

5. Indicate the second checklist you used to assess your facility:
   □Administrative Staff            □Walkthrough Inspection
   □Food Service                  □Waste Management
   □Integrated Pest Management

6. Based on the second checklist used, list one issue that needs correction.

   ____________________________________________________________________________

Name___________________________________ Early Learning Program Name__________________________
Director Name ________________________ Early Learning Program Phone # ____________________________
Director E-Mail ________________________________
7. Describe your Action Plan for the issue identified in the previous question from the second checklist.
   The solution to the issue identified is: ____________________________________________
   ____________________________________________________________________________
   Person Responsible: _______________________________ Title ________________________
   Target Date for Correction of Issue: __________________________

8. Based on the second checklist used, list a second issue that needs correction.
   ____________________________________________________________________________

9. Describe your Action Plan for the second issue identified in the previous question.
   The solution to the issue identified is: ____________________________________________
   ____________________________________________________________________________
   Person Responsible: _______________________________ Title ________________________
   Target Date for Correction of Issue: __________________________

Use the Interactive Problem Solving Tool and Reference Guide to answer the Case Studies. (Self-Learning Module Section 3- Checklists and Problem-Solving)

Case Study I

10. What is the likely biological source that contributed to the staff’s symptoms? (Use the Interactive Problem Solving Tool.) ________________________________

11. Use Appendix H in the IAQ Reference Guide to list 3 steps to reduce the problem noted in previous question.
   ____________________________________________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________

12. What are other possible sources of the complaints? (Use the Interactive Problem Solving Tool).
   ____________________________________________________________________________

Case Study II

13. What is the likely Building Source of odor mentioned in Case Study II? (Use the Interactive Problem Solving Tool.) ________________________________

Radon is a serious public health risk. EPA recommends staff test schools for elevated radon levels. Contact the State Radon Office for information regarding state regulations. See IAQ reference guide *Appendix G* for additional information.

14. Please indicate your facility’s status regarding radon testing.
   - ☐ Radon level is less than 4 pCi/L.
   - ☐ I plan to test the Radon level within one month; ________________ needs to be notified before I proceed.
   - ☐ Radon level is greater than 4 pCi/L and remediation is pending.

15. **RESOURCES:** List three resources you will use to help you improve IAQ in your facility.  
(Select resources from Sections 2 and 4 of this module.)
   a. __________________________________________________________
   b. __________________________________________________________
   c. __________________________________________________________

16. **PARENT EDUCATION/FAMILY ENGAGEMENT:** List the specific information you will share with families. (Select three resources from Sections 2 and 4 of this module.)
   a. __________________________________________________________
   b. __________________________________________________________
   c. __________________________________________________________

17. Please rate the content level of this module.
   - ☐ Too easy  ☐ Just right  ☐ Too hard